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**Inverclyde Windfarm Fund**

**Grant Application Form**

To apply for a grant please complete this form and send it to us with:

1. The governing document (constitution, memorandum & articles, or rules) of your organisation.
2. The most recent accounts of your organisation or a recent bank statement if you are a new group.
3. **Tell us about your organisation**

|  |  |
| --- | --- |
| **Organisation name** |  |
| Address |  |
| Website |  |
| Facebook |  |
| Twitter |  |

**Contact for this application**

|  |  |
| --- | --- |
| Name |  |
| Position |  |
| Telephone / Mobile |  |
| Email |  |

**Aims and Activities of Your Organisation**

|  |
| --- |
| What does your organisation do and who do you support? |
|  |

**Where did you hear about Inverclyde Community Fund?** (Please X)

|  |  |
| --- | --- |
| Word of Mouth |  |
| Direct Email |  |
| Inverclyde Community Fund Website |  |
| Social Media (Facebook/Twitter/LinkedIn) |  |
| CVS Inverclyde |  |
| Local Press |  |
| Previously received a grant from ICF |  |
| Other, (please detail below) |  |

**Organisation Bank Account Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bank |  | | |
| Branch Address |  | | |
| Account Name |  | Postcode |  |
| Account No. |  | Sort Code |  |

1. **Tell us about your project / activity**

|  |  |
| --- | --- |
| What would you like to do with the grant? Please describe your project or activity. | |
|  | |
| Who or what will benefit from your project or activity? | |
|  | |
| What will the grant pay for? Please provide an estimate of the costs. | |
|  | |
| What is the total cost of your project or activity? | £ |
| How much grant are you requesting from us? | £ |
| When will your project or activity start? |  |

1. **Referee**

Please provide the name and contact details of an independent referee who knows your organisation well and supports this application. The referee must not be connected to your organisation.

|  |  |
| --- | --- |
| Name |  |
| Position & organisation  (if appropriate) |  |
| Address |  |
| Telephone / mobile |  |
| E-Mail |  |
| In what capacity does this referee know your organisation? |  |

1. **Declaration**

In signing below:

* I confirm that I have authorisation from this organisation to apply for a grant.
* I confirm that the referee is aware of and supports this application for a grant.
* I agree to complete an end of grant report when requested.
* I declare that I have not knowingly provided false or misleading information above.
* I’m happy to support promotion of the Inverclyde Community Fund should my application be successful.

|  |  |
| --- | --- |
| Signature |  |
| Print Name |  |
| Position | Chairperson / Secretary / Treasurer / Trustee / Other |
| Date |  |

1. **Sending Your Application**

Please send the following documents by email to: [**apply@inverclydecommunityfund.org**](mailto:apply@inverclydecommunityfund.org).

1. Your completed application form in Word format. Please do not send the application form in PDF format
2. The governing document (constitution, memorandum & articles, or rules) of your organisation.
3. The most recent accounts of your organisation or a recent bank statement if you are a new group.

If you are unable to email your application and supporting documents, you can post or deliver them in person to:

Inverclyde Community Fund

c/o Inverclyde Community Hub

75-81 Cathcart Street

Greenock

PA15 1DE



Tel: 01475 866140

Email enquiries: [info@inverclydecommunityfund.org](mailto:info@inverclydecommunityfund.org)